# INFRASTRUCTURE ANALYST- CLOUD ENGINEER

About us

GRG India is a SAAS company providing products in incentive and reward management. Our SAAS products help companies engage and incentivize their employees, customers, and channel partners. Our clients include some of India's top brands across BFSI, FMCG, Construction, IT, Agro Chemicals, and Automotive industries.

We have 2 SaaS products:

- **My Incentives** – This is a gamified incentive platform designed to drive performance for sales teams and channel partners. The users of My Incentives range from direct sales teams on the company's payroll to indirect sales teams including channel partners, distributors, field sales teams, inside sales teams, retailers, stockists, and gig workers. Our platform can calculate incentives for complex sales schemes, and we have a seamless mechanism for delivery of incentive payouts. It offers real-time tracking through gamified campaigns like milestone journeys, races, and target meters, automated incentive calculations, and fast reward disbursal directly on the app.

- **Buzzz** – a comprehensive Reward and recognition product for employee engagement that helps drive performance and innovation at the workplace. It is designed to empower business, from accelerating employee engagement to helping appreciate good work and motivating employees to deliver on business objectives.

Reports to
AVP - Technology
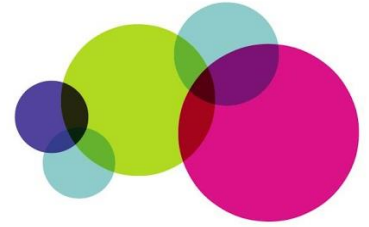
3 best things about the job

- Work in a rapidly evolving industry where scalable tech products have a huge impact
- Work in a product environment which provides a greater scope for growth
- Exposure to new technologies and processes

Responsibilities of the role

- **Infrastructure Architecture and Management:**
    a. Utilize expertise in infrastructure architecture to design and implement robust and scalable solutions for data centers, servers, and networks.
    b. Install, configure, and maintain Windows and Unix operating systems to ensure optimal performance and reliability.
    c. Administer network infrastructure, including routers, switches, firewalls, and VPNs, to facilitate seamless connectivity and data transmission.
- **Emerging Technologies and Cloud Computing:**
    a. Stay updated with emerging technologies such as cloud computing, desktop virtualization, and unified communications, including O365, Azure VDI, and AWS Cloud servers.
    b. Demonstrate proficiency in managing cloud resources to optimize cost, performance, and security in platforms like Azure and AWS.
    c. Execute MySQL database migration activities and administer MongoDB Atlas for efficient data management.
    d. Manage AWS S3 buckets for secure and scalable storage solutions.
- **Network Security and Telephony Administration:**
    a. Implement network security principles and best practices, including VPN configurations, firewall management, and antivirus solutions such as Bitdefender and Fortigate.
    b. Administer telephony systems, preferably Avaya IP Office, to ensure uninterrupted communication services for the organization.
- **Active Directory and User Support:**
    a. Manage Active Directory infrastructure, including user and group management, password resets, and multi-factor authentication (MFA), ensuring efficient access control and security.
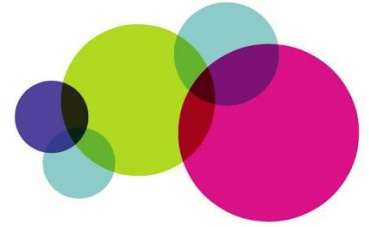
b. Provide user query support and resolve technical issues related to infrastructure components and services.

- **Vendor Management and Cost Optimization:**
  a. Coordinate and negotiate with vendors for procurement of hardware, software, and services, ensuring cost-effectiveness and adherence to service level agreements (SLAs).
  b. Implement cost optimization strategies in Azure and AWS to minimize expenses while maximizing resource utilization and performance.
- **Cloud Resource Administration:**
  a. Administer Azure Active Directory, including user and group management, access control, and identity and access management (IAM) with role-based access control (RBAC) extensions.
  b. Manage Azure resources such as storage accounts, virtual machines (VMs), disks, and network interfaces to meet organizational requirements.
  c. Handle Office 365 administration tasks, including domain management, user provisioning, and license management.
  d. Configure and manage network security groups (NSGs) for controlling inbound and outbound traffic in Azure.
- **AWS S3, Server Migrations, Antivirus, and Firewall Management:**
  a. Manage AWS S3 buckets, including configuration, access control, and data lifecycle management, to ensure efficient storage and retrieval of data.
  b. Plan and execute server migrations, including physical-to-virtual (P2V) and virtual-to-virtual (V2V) migrations, ensuring minimal downtime and data loss.
  c. Administer antivirus solutions and firewall configurations to protect the organization's network infrastructure from malware, viruses, and unauthorized access.
- **ISO Compliance Management:**
  a. Manage ISO compliance initiatives, ensuring adherence to relevant standards and regulations for information security, data privacy, and quality management.
  b. Implement and maintain policies, procedures, and controls to support ISO certification requirements and audit readiness.
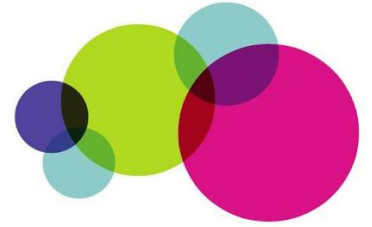
What you will need

- Well versed in Azure AD (creation of user, MFA, RBAC, Recovery etc)
- Resource creation and manage in Azure and AWS (VM,EC2,RDS,Vnet,NSG & Disk)
- Experience with iOS, Android APP Upload on play store
- Experience with use of GitLab
- Knowledge of Power Shell Script
- Committed to providing a high standard of work and continuous improvement
- Appreciates the value of diversity
- Has a proactive approach to addressing challenges
- Committed to continued learning
- Willing to accept responsibility and opportunities appropriate for the role
- Has a flexible approach to their role and to change
- Candidates with Certification such as Microsoft Certified Azure Fundamental will be preferred.

Additional Details:
- Employment type: Full Time
- Work Mode: Hybrid (3 days in office and 2 days from home)
- Salary Range : 5.5 - 6 LPA
- Notice Period: Immediate.